

SPRING 2025 AASA – ARIZONA’S ACADEMIC STANDARDS ASSESSMENT
MATERIALS RETURN INVENTORY SHEET
(For Scorable and Nonscorable Paper Tests and Special Paper Version (SPV) Tests)

The test materials for the Spring 2025 Arizona’s Academic Standards Assessment (AASA) for Grades 3-8 are not reusable. All test materials must be returned to Pearson. Paper-Based Testing school return shipments, including Scorable and Nonscorable test booklets, must be picked up by UPS no later than **April 10, 2025**. Computer-Based Testing return shipments of Nonscorable test booklets must be picked up by UPS no later than **April 28, 2025**.

The following materials are **secure**. These materials must be inventoried before returning to Pearson:

- Scorable box with **lavender** (for Grade 3 only) or **orange** (for Grades 4-8) Scorable return label
 - Used Spring 2025 AASA Grades 3-8 ELA and Math scannable regular test booklets
- Nonscorable box with **green** (for all grades) Nonscorable return label
 - Unused Spring 2025 AASA Grades 3-8 scannable regular test booklets
 - Used and unused Spring 2025 AASA Grades 3-8 Special Paper Version (SPV) test booklets (regular print, large print, and braille), including braille ink print test booklets, Special Braille Instructions, and *Spring 2025 AASA Test Administration Directions for Special Paper Version (SPV): Braille*

If there are any missing materials by the time the boxes are scheduled to be picked up, keep any unused UPS shipping labels, **green** Nonscorable return labels, and one box so that the missing materials can be returned once they have been located. Notify ADE and Pearson of any missing materials.

The following secure and non-secure Nonscorable materials do not have to be inventoried or returned to Pearson. Follow the local procedures established by the Achievement District Test Coordinator for securely destroying the secure Nonscorable test materials and discarding non-secure Nonscorable test materials.

- **Secure** Nonscorable materials, to be securely destroyed locally, include:
 - Printed secure testing tickets
 - Used scratch paper
 - Unused Pre-ID Labels
- **Non-secure** Nonscorable materials include:
 - *Spring 2025 AASA Test Coordinator’s Manual*
 - *Spring 2025 AASA Test Administration Directions*
 - Unused orange-colored AASA Header Sheets
 - Unused **lavender** (for Grade 3 only) and **orange** (for Grades 4-8) Scorable return labels
 - Unused **green** (for all grades) Nonscorable return labels
 - Unused UPS shipping labels
 - Wikki Stix and Sticky Dots from Braille Kits

I certify that all Spring 2025 AASA Grades 3-8 ELA and Math scannable Regular Test Booklets and Special Paper Version (SPV) Test Booklets, along with any corresponding components, provided to this school by Pearson and ADE have been accounted for and included in a return shipment to Pearson.

SCHOOL NAME

SCHOOL ENTITY ID NUMBER

DISTRICT/CHARTER NAME

DISTRICT/CHARTER ENTITY ID NUMBER

ACHIEVEMENT DISTRICT TEST COORDINATOR SIGNATURE

DATE

The Achievement District Test Coordinator is responsible for completing the inventory chart on pages 2 and 3 of this document for each school within their district/charter.

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Spring 2025 AASA Grades 3-8 ELA and Math Test Booklets (and corresponding components)			# of Test Booklets in Initial Shipment	# of Test Booklets in Additional Order	# of Test Booklets From/To (+/-) Another District or School	# of Total Test Booklets Received	# of Test Booklets Returned in Scorable Boxes with Lavender or Orange Return Label	# of Test Booklets Returned in Nonscorable Boxes with Green Return Label	# of Test Booklets Securely Destroyed Due To Contamination	# of Total Test Booklets Returned	Send email to ADE with # of Total Test Booklets Received/Returned. Indicate date of email below.
Grade 6	ELA	Regular Test Booklets									
		SPV – Regular Print Test Booklets									
		SPV – Large Print Test Booklets									
		SPV – Braille Test Booklets and Regular-size Ink Print Test Booklets (Braille Kit component)									
	Math	Regular Test Booklets									
		SPV – Regular Print Test Booklets									
		SPV – Large Print Test Booklets									
		SPV – Braille Test Booklets and Regular-size Ink Print Test Booklets (Braille Kit component)									
Grade 7	ELA	Regular Test Booklets									
		SPV – Regular Print Test Booklets									
		SPV – Large Print Test Booklets									
		SPV – Braille Test Booklets and Regular-size Ink Print Test Booklets (Braille Kit component)									
	Math	Regular Test Booklets									
		SPV – Regular Print Test Booklets									
		SPV – Large Print Test Booklets									
		SPV – Braille Test Booklets and Regular-size Ink Print Test Booklets (Braille Kit component)									
Grade 8	ELA	Regular Test Booklets									
		SPV – Regular Print Test Booklets									
		SPV – Large Print Test Booklets									
		SPV – Braille Test Booklets and Regular-size Ink Print Test Booklets (Braille Kit component)									
	Math	Regular Test Booklets									
		SPV – Regular Print Test Booklets									
		SPV – Large Print Test Booklets									
		SPV – Braille Test Booklets and Regular-size Ink Print Test Booklets (Braille Kit component)									

PLACE THIS SHEET IN THE FIRST BOX WITH NONSCORABLE (GREEN RETURN LABEL) TEST MATERIALS FOR THE SCHOOL.